

Alfred Comprehensive Planning Committee – Minutes

Thursday, May 5th, 2016

Alfred Town Hall, 2nd Floor, 6:30 p.m.

Members present were Facilitator Amy Titcomb, Amy Sprague, Andrew Bors, Arthur Karcher, Stephen Gile, Jon DeFrance, Jim Allaire, Tom Plummer, Howard Dupee, Heidi Gendreau, Michael Towne, and Lee Steele. Also present were Kathy Connor of SMPDC, Selectman Tony Palmentari, John Sylvester and Darcy Hobgood, Secretary.

Amy T called the meeting to order at 6:35, beginning with a welcome to members and guests and an overview of the agenda.

The meeting **Minutes from April 21, 2016** were reviewed. Howard moved to accept them as written, Jon seconded the motion and all voted in favor.

During the **Opportunity for Public Comment**, Selectman Tony Palmintari shared with the Committee that he had met with the York County Manager, Gregory Zinser, to discuss the proposed Combined Courthouse. He learned that the County was considering five locations for the courthouse including Wells, Saco, Biddeford, and Sanford, as well as Alfred. The Registry of Deeds and Probate will stay in current courthouse. The District Attorney's office may stay, it remains to be seen. He also learned that if the County rents space in the existing courthouse to a for-profit business such as a restaurant, that business will pay taxes. There is a possibility that some of the current parking area will be sold.

In response to a question from Howard concerning timing of the project, Tony stated that it would be in the not too distant future. John Sylvester added that legislation has been passed and a \$65,000,000 bond is in place. The Combined Court is scheduled to be open in 2020.

Old Business

Communication with the Public: Amy T discussed ways to communicate about the plan, specifically Smart Shopper ads, explaining there is \$300 budgeted for ads and suggesting possible sizes and frequency of ad placement. After some discussion, it was decided to run ads for two consecutive weeks before each of the Public Hearings and Election Day. Art suggested that the word "Alfred" be in large print to attract attention.

Plan Layout included discussion of how to organize the final Plan, how to order chapters, and whether to separate Inventory and GP&S.

Thoughts on the subject included:

- A logical order could start with the longest chapters. Public Facilities is Alfred's "meatiest" Chapter.
- Some chapters logically go together, for example Public Facilities and Transportation.
- Public Facilities, Transportation, Land Use and Fiscal capacity are looked at a lot.
- Kathy suggested that a table of contents would be useful.

The committee was in agreement that GP&S's and Inventory should be combined. Page numbering and coding methods were discussed. It was agreed that a method that allowed people to print GP&S's and/or Inventory would be beneficial.

Stephen asked if "hits" on the Town website could be tracked, to which Andy replied that they are currently tracked.

New Business proceeded with a review of the **Regional Collaboration GP&S** with Kathy Connor. Kathy began by saying that since Alfred is no longer in the 12 Town group, pg 1, Strategy 1 needs rewording. She suggested "Maintain memberships in regional organizations with cost savings focus." Andy made a motion to include Kathy's re-wording in the plan, Jim seconded and all were in favor of adopting this change. Heidi

suggested that the CPC may want to request the Selectmen attend a meeting and explain why Alfred is no longer in the 12 Town Group. On pg 2, general consensus is to eliminate Strategy 1 and reword Strategy 2 to read "...development and infrastructure projects" which will include Broadband. On pg 3, Lee pointed out that since the new Sanford Regional Vocation Technical Center will not accept students until 2018, the time frame should be changed to ongoing. It was suggested that on pg 3, Strategy 2, it should be reworded to read "Utilize grants..." rather than the specific USDA grant. The consensus of the committee was to make these changes.

Next on the agenda was **approval by Vote of GP&S Chapters** distributed April 21st.

Fiscal Capacity: Lee made a motion to accept as is, Stephen seconded the motion and all were in favor.

Historical Resource: Howard made a motion to add "Shaker Village" to pg 1, Strategy 1. Lee seconded the motion and all voted to approve as amended.

Local Economy: Amy T questioned if pg 2, Policy 3 and the related Strategy should read "Center" village. The committee was in agreement that it should. Andy made a motion that the chapter be accepted as amended, Amy S seconded the motion and all were in favor.

Natural Resources: Andy moved to accept as written, Heidi seconded and all were in favor.

Public Facilities and Services: A numbering correction was suggested for Policy 4, on pg 6. The wording on pg 4, Policy 2, Strategy 1 was discussed. Amy T suggested it remain as is, Howard moved to accept it as written, Andy seconded the motion and all were in favor. Amy S suggested adding the Budget Committee as a responsible party for pg 8, Policy 2. The committee was in favor of that addition.

Recreation: Howard moved to accept as written, Heidi seconded and all were in favor.

Transportation: An email from George Dugovic of the Roads Committee was discussed. In the email, George suggested that the Roads Committee be added as a responsible party to pg 2, Policy 2, Strategy 4. The committee agreed to this addition. He also suggested rewording pg 3, Policy 3. After much discussion it was decided to change the wording to "Assure that *new* private roads.... " On pg 3, Strategy 3 it was agreed by the committee to keep the wording as is. On pg 5, Policy 5 and Strategy 1, the committee concluded that this more correctly refers to the *Center* Village. Lee made a motion to adopt the changes, Howard seconded the motion and all were in favor.

Water Resources: Amy S motioned to accept as written, the motion was seconded and all voted in favor.

Amy T adjourned the meeting at 8:06 pm.

Next Meeting: Thursday, May 19th, 2016

Anticipated Agenda: Future Land Use Map